

VINTON MUNICIPAL ELECTRIC UTILITY BOARD MEETING

JUNE 21, 2016

A regular meeting of the Vinton Municipal Electric Board of Trustees was held on the 21st day of June, 2016, at 5:00 p.m., at the Line Distribution Office, Vinton, Iowa. Chairman Woodhouse presided and the roll being called the following board members were present and absent: Present: Barron, Kremer, Woodhouse. Absent: Anderson, Elwick.

Motion by Kremer, second by Barron to approve the minutes of the May 10th meeting.
Question: Yes - All. The Chairman declared the motion carried.

Elwick joined the meeting.

Motion by Woodhouse, second by Kremer to approve invoices in the amount of \$400,411.06.
Question: Yes - All. The Chairman declared the motion carried.

Motion by Kremer, second by Barron to approve the agenda. Question: Yes - All. The Chairman declared the motion carried.

General Manager Richtsmeier stated that he and Kurt Karr, iVinton spokesman, talked about available options to move forward in determining project feasibility for a local telecommunications utility. A proposal for Farr Technologies to provide consulting services and fill out an RUS loan design has been submitted for consideration. Consulting firm HR Green has also indicated an interest in assisting Vinton's broadband initiative. Karr and Richtsmeier will check for consultants with RUS experience and arrange for presentations with the Trustees.

Motion by Barron, second by Woodhouse to approve an energy adjustment factor of 3.04 cents per kWh for June billings. Question: Yes - All. The Chairman declared the motion carried.

No action was taken on proposals from Three Rivers Promotion LLC to update and upgrade the VMEU website. The Trustees would like to know how much it is used before spending any funds.

Motion by Woodhouse, second by Kremer to approve a wage increase of 75 cents per hour for the administrative assistant. Question: Yes – All. The Chairman declared the motion carried.

Motion by Kremer, second by Barron to approve the general manager's salary increase of \$3,000 annually. Question: Yes – Barron, Kremer, Woodhouse. No – Elwick. The Chairman declared the motion carried.

Motion by Woodhouse, second by Barron to approve hiring Rick Ohrt as IT support and CAD mapping. The hourly rate will be \$50. Question: Yes – All. The Chairman declared the motion carried.

Motion by Barron, second by Kremer to receive and file the May revenue and expenditure report. Question: Yes - All. The Chairman declared the motion carried.

May 2016	Begin. Balance	Revenues	Expenses	Transfers In/Out	End. Balance
Operating	3,167,561.07	334,226.27	353,947.00	-30,000.00	3,117,840.34
Capital Improvement	1,960,574.06	258.42	0.00	30,000.00	1,990,832.48
Self Insurance	750,000.00	0.00	0.00	0.00	750,000.00
	5,878,135.13	334,484.69	353,947.00	0.00	5,858,672.82

The street light at the east end of the boulevard has been replaced. Richtsmeier would like to place some sort of rock or physical barrier with reflectors nearby to provide protection to this light.

General Manager Richtsmeier reported on: 1) He will schedule an employee dinner. 2) He asked about providing lighter weight t-shirts for the electric employees, to save the wear and tear on the expensive ones. The crew would put the flame retardant ones over these when necessary. Motion by Woodhouse, second by Kremer to approve this purchase. Question: Yes – Barron, Kremer, Woodhouse. No – Elwick. The Chairman declared the motion carried. 3) Generation crew completed testing. 4) Emergency transformer wire has been ordered. 5) New poles installed. 6) He and Still met with IUB, reviewing maintenance plan. 7) On May 14th, he and Bramow attended the Touch a Truck event. 8) Attended a HISS training session. 9) Various recent purchases of poles, SCADA software and generation fuel. 10) Third solar agreement has been made. 11) City IT support. 12) Attended a FEMA meeting City Administrator Ward.

Motion by Woodhouse, second by Barron to adjourn the meeting. Question: Yes - All. The Chairman declared the motion carried. Time: 6:50 p.m.

Dr. Alan S. Woodhouse Chairman

Attest: _____
Cindy Michael Secretary